Secrt. II-27—50,006—22-11-42.

Development (1944) Department.

MS SERIES.

T.O. No. 90

Dated 8-1-44

Despatch Abstract.]

Establishment Industries- Office of the Sericulturist

Expert- Additional staff Sanctioned

C.F. 32.

Industries and Commerce Department

29457

Received ..... Registered .....

From (Name) A. Khareeri Esq., I.C.S.,

Designation Director of Industries and Commerce,

Station Madras.

To

The Secretary to Government,
Development Department,
Madras.

ADDITIONAL UNDER SECRETARY TO GOVERNMENT
24 SEP 1943
DEVELOPMENT DEPARTMENT

Enclosures:

No. 3268-D/43 dated 22nd September 1943

Sir,

Sub: Industries - Sericulture - Establishment - Office of the Sericultural Expert, Kollegal - Additional staff - Proposals submitting.

The present staff of the office of the Sericultural Expert, Kollegal, consists of two clerks on Rs.55-70, one clerk on Rs.35-60 and four clerks on Rs. 30-55 vide Government Orders quoted in the margin. The staff was entertained as and when new schemes were sanctioned.

One clerk - original sanction.			
G.O.No.720	Dev.	dated	10-5-1935.
" 1183	"	"	5-5-1939.
" 1119	"	"	20-6-1941.
" 248	"	"	21-8-1942.
" 1098	"	"	14-6-1943.

The Sericultural Expert has represented that his office staff, as at present constituted, is not able to cope with the heavy work now devolving on the office on account of the expansion of the activities of the Sericultural branch with the result that much of the routine work of the office has been falling into heavy arrears. He also reports that there is considerable delay in the drawing and disbursement of the pay and travelling allowances of the mofussil staff.

2. At present the Sericultural Expert's office is responsible for an expenditure of nearly two lakhs of rupees. A very large addition has been made to this figures in recent months, thanks to the expansion of the activities of the sericultural section. Increase in expenditure means a corresponding increase in the volume of accounts and other office work. The operation of controls in respect of cocoons etc., has resulted in enormous increase in correspondence. The arrangements at present obtaining in the Sericultural Expert's office are by no means adequate for ensuring efficient and prompt despatch of business. Further, in the absence of a responsible ministerial officer detailed to supervise the work of the office from day to day, the Sericultural Expert is obliged himself to devote more time to office work than should be the case. By his doing so, he is prevented from giving that continuous and undivided attention to the more technical side of his work for which he is primarily intended. It is necessary, therefore, to relieve him of office routine and office supervision, by employing a manager in the grade of Rs.150-10-200 - the scale of pay allowed to Manager-Accountants in the Presidency. It is also necessary to appoint an Accountant on Rs.70-2-100 to be responsible for all accounts work in the Sericultural Expert's office and a Typist on Rs.30-1-35. It also necessary to employ a short hand typist on Rs.30 per mensem to be attached to one of the posts of Senior Inspectors in the Sericultural Expert's office. [illegible] dictation [illegible] Sericultural [illegible] Assistant's and [illegible] office. [illegible] case and [illegible] Sericultural [illegible] one [illegible]

See paras

The total expenditure involved is Rs.2360 per annum as will be seen from the statement below:

Staff proposed:		Average cost per month.
One Manager on Rs. 120-165 p.m.	Rs.	148½
One Accountant on Rs. 70-100 "	"	89½
One typist on Rs. 30-55 p.m.	"	42-1/12.
		280½

Posts proposed to be surrendered:

Two clerks on Rs. 30-55	Rs.	84-1/6
Net extra cost involved per month Rs.		196-11/12
or Rs. 2356 per annum.		

This expenditure will be met from the allotment under J. Sericulture in the current year's budget.

Director of Industries and Commerce.

A...-22-9.

No.3268-D/43

Office of the Director of Industries and Commerce, Madras, dated 24th September 1943.

Post Copy of Telephonic Message, dated 24th September 1943.

From the Director of Industries & Commerce, Madras.

To the Secretary to Government, Development Department, Madras.

Sub:- Industries - Sericulture - Additional Staff for the Sericultural Expert's Office, Kollegal.

Ref:- My letter No.3268-D/43, dated 23-9-43.

In para 2 of my letter it is stated that the Sericultural Expert has agreed to surrender two posts of lower division clerk. The Sericultural Expert has since represented that he will be able to surrender only one permanent post of lower division clerk under the Provincial Scheme instead of two in view of the heavy increase in the work of his office. I request that the proposals in my letter cited may be modified to this extent.

for Director of Industries & Commerce.

ADDITIONAL UNDER SECRETARY TO GOVERNMENT
25 SEP 1943
DEVELOPMENT DEPARTMENT

When a voltage is impressed upon a motor, the motor accelerates and runs. When the armature rotates in the field set up by its field windings, the armature conductors cut the magnetic lines of flux and an electro-motive force is induced in the conductors. At any instant the resultant voltage across the ~~a~~ which sends a current

Dev Dept

Memo No 29457 D/43-2 dt 20.10.43

Sub: Establishment - Industries - Office of the Sericultural Expert - Additional Staff

pp 1-3 cf.

Ref from the Dir Ic, No 3268 D/43 d 22.9.43

The Govt have sanctioned the additional staff required for the office of the Sericultural Expert, Kollegal as and when new schemes were approved from time to time. It has been suggested that it would meet the case if instead of the Manager on Rs 120 9/2-165 and an Accountant on Rs 70-10 proposed by the Dir Ic in his letter cited, a Head

Clerk on Rs 70-100 and an Asst Accountant on Rs 30-55 are sanctioned vide letter with an Additional Typist on Rs 30-55 for the office of the Sericulture Expert. The DD is requested to report urgently whether the additional staff suggested above will be adequate.

2. The reasons given by the DD for the grant of a Short Hand allowance to one of the lower division clerks in the office of the Sericultural Expert are not convincing. He is requested to give full reasons, with particulars of the amount of dictation work, the periods spent on tour where the services of a Stenographer were required etc

M | Justifying the payment of such allowance.

18.10.43

20/10/43.

T. de Dille.

R. 1.11.43

D.O.
~~Memo~~ No. 29457 D/43-3/1.11.43

Sub: Establishment - Industries - Office of the Sericultural Expert - Additional staff.

My dear

With ref. to our conversation the other day on the subject mentioned above, I am to invite a reference to paragraph 1 of Govt memo No 29457 D/43-2 d 20.10.43 and to request you to furnish statistics of arrears received ~~disposed of~~ in the office of the Sericultural Expert during the last three years, if you desire to press your original proposals for additional staff. I am also to ask you to give the requisite scale of pay to the staff employed in other offices similar to that of the Sericultural Expert.

A mf 8 nf.
pp 5-6 cf.
A mf 4 nf.
Secy ni...
...a nf
A a f 4 nf.

30/10/43

To V. A. Khaleli Esq ICS
Dir Ind
R 18.11.43

21/10/43

C.F. 32 (c).

Industries and commerce Department

43245

From (Name) A. Khaleeli, Esq., I.C.S.,

Designation Director of Industries and Commerce,

Station Madras.

To

The Secretary to Government,
Development Department.

ADDITIONAL UNDER SECRETARY TO GOVERNMENT
14 DEC 1943
DEVELOPMENT DEPARTMENT

Enclosures:

No. 3268 D/43 dated 13.12.1943.

Sir,

Subject: Industries - Sericulture - Establishment - Office of the Sericultural Expert, Kollegal - Additional staff - Proposals -

Reference: Government Memorandum No.29457-D/43-2, dated 20-10-43 and D.O.No.29457-D/43, dated 1st November 1943.

In my letter No.3268-D/43, dated 22nd September 1943 giving in detail the reasons why additional staff was urgently required in the office of the Sericultural Expert, Kollegal, I had suggested the appointment of a Manager on Rs.120-165, an Accountant on Rs.70-100, a Typist on Rs.30-55 and also the payment of a shorthand allowance of Rs.25/- per month to a lower division clerk. In the Government Memorandum cited I have been asked to state whether a Head Clerk on Rs.70-100 and an Assistant Accountant on Rs.30-55 may be sustituted for the Manager and Accountant on the scales proposed by me. I have examined the question in detail in consultation with the Sericultural Expert. I regret I am unable to accept the suggestion made by Government in so far as the Accountant is concerned. As regards the Manager, I have found it possible

to reduce the scale from Rs.120-165 to Rs.100-140. In paragraph of the Government Memorandum I have been asked further to justify the grant of shorthand allowance to a lower division clerk with particulars of the amount of dictation work, the periods spent on tour where the services of a stenographer were required etc. I regret I am unable to furnish these particulars since the Sericultural Expert has not had the help of a stenographer so far. That a Steno-typist is essential for expeditious despatch of work both at Headquarters and during the Sericultural Expert's tours, I have no doubt. I reproduce below an extract from a letter of the Sericultural Expert on the need for the payment of a shorthand allowance.

> "At present the Sericultural Expert is not permitted to take along with him on tour any of the clerks to attend to the correspondence work. With the present schemes on hand, it devolves on the Sericultural Expert himself to attend to the correspondence and other scriptory work, while on tour. It would facilitate quick disposal of correspondence, if the services of a steno-typist could be had in the office. He could also accompany the officer on tour in the interests of work if required. I am unable to give at present the particulars of the amount of dictation work as there is no steno-typist working now. I feel that there is a good deal of dictation work to be given to a steno-typist if appointed. I therefore consider that the services of a steno typist will be essential to the office and that a shorthand allowance of Rs.25/- per mensem may be got sanctioned to one of the lower division clerks in the office."

In the circumstances I request that a shorthand allowance may be sanctioned and the Sericultural Expert permitted to take his stenographer on tours when necessary.

I furnish below statistics of important currents received and registered in the Sericultural Expert's Office for the years

1941-42, 1942-43 and 1943-44 as required in the Ed D.O. cited:

Year.	Number of important currents registered.	Number of letters despatched.
1941-42.	1545	3,800
1942-43.	1865	4,500
1943-44.(upto 12-11-1943)	2378 - 3[illegible]	6,000

These figures do not include all the letters, reports etc., received in the Sericultural Expert's office not only from his subordinate offices but also from other sources, nor do they include letters despatched to the subordinate offices, as such cases are not registered. These figures speak for themselves and hardly require any elaboration.

I have also examined the strength of staff (with their scales of pay) employed in the Divisional and Circle offices of the Education and the Forest Departments, and must say that my proposals are modest.

I request that Government may be pleased to sanction the appointment of a Manager on Rs.100-140, an Accountant on Rs.70-100 a Typist on Rs.30-55 and a shorthand allowance of Rs.25/-.

Director of Industries and Commerce.

3/10/1

Dev. Dept.

Sub: Establishment — Industries — Office of the Sericultural Expert — Additional Staff — Sanctioned.

Read again: (1) G.O. no. 720 Dev. d. 16.5.35

(2) G.O. no. 1183 Dev. d. 5-5-39

(3) G.O. no. 1119 Dev d. 20-6-41

(4) G.O. no. 248 Dev d. 21-8-42

(5) G.O. no. 1098 Dev d. 14-6-43.

Read also: (i) From the D.D.& C, no. 3268 D/43 d. 22.9.43

(ii) " " no. 3268 D/43 d. 13-12-43

Order no. 90 MS. Dev: d. 8.1.44

Sanction is accorded to the employment of the following additional staff, in the office of the Sericultural Expert, Kollegal temporarily for a period of one year from the date of appointment to cope with the increased volume of work connected with in that office.

(1) One Manager on Rs 100-10/2-150 p.m.

(2) one Accountant on Rs 70-100 p.m.

(3) One typist on Rs 30-55. p.m.

The temporary staff will be eligible to draw the dearness allowance admissible under the rules.

2. Sanction is also accorded to the payment of a Shorthand allowance of Rs 25/- p.m. to one of the lower division clerks of the Sericultural Expert subject to the usual Condition governing the grant of that allowance.

3. On creation of these additional posts, one permt. post of lower division clerk in the office of the Sericultural Expert, Kollegal will be abolished. With effect from the date on which a typist is appointed.

4. The expenditure during the current year should

be met from the savings in the Budget. If this is not possible, the D.D.S.E. should submit proposals for the allotment & addl authority necessary. The A.G. is requested to admit the expenditure in audit, pending the provision of funds later.

5. The DIDE is requested to submit Regl. adhoc rules in respect of the temporary post sanctioned in para 1 above.

Dcrpo 8/18/1/44

To The D.I.E, Madras.

" A.G. through Finance

" Controller of Supplies, Madras

" Dept of Supply, Govt of India

Copy to S.F.

Subj: Establishment - Industries - Office of the Sericultural Expert - Additional Staff - Proposals.

No 29457 D/43 pp 1-2 cf. Ref: From the DI&C, No 3268 D/43 d 22.9.43.

To the Addl Secy.

pp 1-2 cf. Please see the letter from the DI&C recommending the appointment of the following addl Staff for the Office of the Sericultural Expert, Kollegal

(1) (a) one Manager on Rs 120-9/2-165/pm.

Nom p 1 cf (b) one Accountant on Rs 70-100 pm. and

(c) one Typist on Rs 30-55 pm.

and (2) the grant of Shorthand allowance to one of

M a p 1 cf the lower division clerks in the office.

2. The existing staff consists of two U.D Clerks on Rs 55-70 per each, and 5 lower division clerks, one on Rs 35-60 pm & the remaining four on Rs 30-55 each. If the additional staff proposed is sanctioned it has been suggested that one of the permanent post of lower division clerks can be abolished.

P

M a p 1 cf

It is submitted that there was only one Clerk for the Office of the Sericultural Expert but in view of the new items of work connected with the manufacture of ligatures, expansion of mulberry Cultivation, working of the Cocoon Control Order etc additional ministerial staff asked for by the DI&C were sanctioned from time to time. One of the Upper Division clerks was appointed exclusively for Accountants' work and another Upper Division clerk

A on p 3 & (D) M on p 5 of (F) was appointed in connection with the work Cocoon control

Order. It does not therefore appear that there is any case for a separate Accountant on Rs 70-100 pm. For the reasons stated at A on p 1 cf. the suggestion for the appointment of a Manager for the office may perhaps be accepted and a Manager-Accountant on Rs 120-165 as in the case of the Govt Silk Farms and a Typist on Rs 30-55 pm Sanctioned for the office. for orders.] As below

As regards the grant of Short hand allowance, the D-I-Be proposed that such an allowance may be attached to one of the posts of l.d. clerk sanctioned in A on p 2 of the G.O. at (F). This proposal was not accepted & he was asked to submit separate proposals giving full reasons for the allowance. It has now been proposed that the allowance may be attached to the post of l.d. clerk in the office M on p 1 cf for the reason stated at B on p 1 cf. It is for consideration whether this will be accepted.] necessary for terms may be accepted 20/9/43.

It is also for orders whether the post proposed may be temporary for a period of one year in the first instance.] may be

The case may be sent to Fin. Secy for remarks.

DR 28.9.43 "A" above — One Manager + Accts cannot do accts as well as supervise the office, particularly when most of their work is new, the items of accts work are numerous and the reports and schemes to be scrutinised are of important nature. A manager & an Acctt. may be given.

30/9/43. S. 1/10/43 Fin

SECRETARIAT TO GOVERNMENT 4-OCT-1943 FINANCE DEPARTMENT
G.O. 31685 Fin
Dis. No: 29457 B/43-1
2.10.43.

The proposal in this file is the appointment of one additional staff of 1 Manager, and 1 Accountant / 1 Typist and the grant of shorthand allowance to one of the l.d. clerks in the office of the Sericultural Expert, Kollegal. As against these ~~post of~~ one of the post of l.d. clerks is proposed to be surrendered. The extra cost on account of the proposal is as under.

I P file

		Incl. f.m.
1 Manager	120 – 165	49·25
1 Accountant	70 – 100	89·5
1 Typist	30 – 55	42·1
Allowance		
shorthand special Pay		25
Dearness allowance to Accountant + Typist		18
		323·85

Direct cost of l.d. clerk

Pay	30 – 55	42·1
Dearness Allowance		9
		51·1

~~40·1~~

51·1

272 75 f.m.
3273 "
Rs 3270 f.a.

2. The original staff in the office of the Sericultural Expert was one l.d. clerk. As new schemes were sanctioned from time to time additional ministerial staff was also sanctioned and the present staff consists of

2 U.D. clerks on	55-70	[1 U.D. clerk as Accountant and the other in connection with Cocoon Control order]
and		
5 L.D. clerks on	30-55	[1 l.d. clerk in the old scale of Rs 3

besides menials.

The additional staff and the ~~allowance~~ shorthand allowance now asked for is stated to be to cope with the heavy work now devolving on account of the expansion of the activities

of the Sericultural Branch and also to provide for an adequate supervision of the work of the office from day to day.

3. The proposal in short is the reorganisation of the office of the Sericultural Expert on account of the increase in activities of the Sericultural Branch. In a matter like this, a case has to be made out for increase of staff with statistics on the usual lines. Statistics of receipts may not be a perfect indicator of the amount of work but they are a most reliable guide to assess the extent of increase of work. When Departments of Secretariat apply for additional staff items of receipts are also praised to justify the need for the staff. More recently the Director of Industries and Commerce himself submitted figures to statistics when he submitted proposals for the reorganisation of his office. It does seem that the Sericultural Expert should be given complete exemption from the usual practice - stated at 'I' on f/1 of. additional staff is sanctioned and when new schemes are approved by Govt. General sections as at 'Z' on f/1 of. and f/2 above are hardly convincing. The Dept. may therefore suggest that they may kindly obtain statistics from the D.I.&C and examine whether the staff proposed is justified with reference the staff obtaining in similar offices.

4. If it is considered that the above particulars are not necessary, the following remarks are offered.

Manager on Rs 120-9/2-165.

A comparison with the Silk filatures is not quite appropriate the Silk filatures are a business concern like the

Kerala Soaps Institute and the correct procedure ~~best~~ thing is to compare the staff in the Office of the Sericultural Expert with other offices. The present strength of the office is 2 U.D. clerk and 5 L.D. clerks. Ordinarily Managers are sanctioned in the office of certain head of departments viz. Director of Industries & Commerce, Director of Agriculture; Chief Conservator of Forests, I.G. of Prisons, Inspector of Municipal councils and Local Boards, Director of Public Health, Commissioner of Labour etc. The above offices have to control 0t. offices and staff. Compared to the above offices, the ministerial staff and the status of the office of the Sericultural Expert is insignificant Recently Govt have taken orders in circulation increasing the pay of the Senior Accountant of the office of the Provincial Textile commissioner from Rs 100-120 to 120-165 as he was virtually the Manager of the office and that he was supervising the work of a Superintendent on the scale of Rs 100-140. But the P.T.C. is a head of Dept and he has 4 or 5 gazetted officers under him and a district staff of Divisional Textile Inspectors of the grade of Dy. Tahsildars and also several collective weaving centres to be supervised and consequently the work in that office justifies the need for a Manager on Rs 120-165. But the same cannot be said of the office of the Sericultural Expert and this Dept may therefore suggest that the proposal for the appointment of a Manager in his office may be negatived. The existing U.D. clerk may be asked to supervise the work of L.D. clerks.

If Govt. Consider that a ministerial head is necessary one may on Rs 70-100 may be appointed. MMP.

5. Accountant on Rs 70-100. There is already an accountant on Rs 55-70 in the office and the appointment

Mo. 1532

of a head accountant on Rs 70-100 to supervise his work seems to be quite superfluous. As stated in the previous paige the Expert has no regular ~~district staff~~ to supervise staff as in the case of Secretary Services, Director of Agriculture, etc. His office can be compared to most a like to that of any Dt. officer. It is stated that there is considerable delay in the drawing and disbursing of the pay and travelling allowances of the mofussil staff. His dept. may suggest that an accountant on Rs 30-55 may be sanctioned for assisting the other accountant.

6. Typist on Rs 30-55. The proposal may be accepted.

Shorthand Special Pay of Rs. 25 p.m.

It is stated that there is considerable amount of urgent dictation work to be done by the Secretarial Expert at Headquarters and when out on tour in Hosur etc. There is no indication whether the amount of such dictation work justifies the grant of the allowance. a conclusion not been made out

for orders whether the proposal may be accepted.

7. If the proposals of Dev are agreed to in toto orders of A I may be obtained

9x43 11/10/43

8.10.43

Dev. Dept

DEVELOPMENT DEPARTMENT
12 OCT 19..
3 22 98
3/6 85 fin
20.43

To Addl. HS.

This file deals with the proposal of the Dirs for the following additional staff for the office of a Secretarial Expert, Kollegal:-

(i) one Manager on Rs 120-9/2-165 pm.

(ii) one Accountant on Rs 70-100 pm.

(iii) one Typist on Rs 30-55 pm. and

(iv) the grant of Shorthand allowance to any of the clerks in the office

This dept supported the proposal entirely – Vide Z on p. 2 above. For the reasons stated in para 3 of their notes at p 4 above, Finance Dept suggest that statistics of work may be obtained from the DDSe in justification of the proposed additional staff. As an alternative, they have suggested that, in lieu of the proposed add staff, a Ministerial Head Gr Rs 70-100 may be appointed instead of a Manager and an Accountant on Rs 30-55 may be employed to assist the existing Accountant on Rs 55-70 instead of an Accountant on Rs 70-100. The appointment of a Typist is agreed to but it is stated that a case for the grant of Short hand allowance of Rs 25/- to a lower division clerk has not been made out.

2. It is submitted that the statistics of an office like that of the Sericultural Expert may not be a fair index of the increase in the volume of work, as many miscellaneous papers will be disposed of without proper records. It is for consideration whether the alternative proposal at M above may be agreed to in the light of the arguments advanced by Dir. and in view of the need to give urgent relief to the Sericultural Expert; he has to supervise the work of an executive staff consisting of three Asst Sericultural Experts and Marketing Officers employed in connection with the Cocoon Control Scheme, not to mention the staff at the Silk Farms. For orders.

3. The need for a Stenographer for a touring officer of the status of the Sericultural Expert is explained in sufficient detail at B on p 1/c. It is not clear what particulars the Govt require to justify the grant of Short hand allowance. For orders whether the proposal of the DDSe in this regard will be pressed and orders

~~We may accept the suggestion of~~

8

Obtained vi circulation.

For orders.

DM 14.10.43 We may accept the suggestion of the H.C, the Accts & the typist issue.

W.r.t. the shtd hand allowance, the case may be taken up separately (to avoid delay) we may call for further particulars from / Comml Dte. the D.I.C

S. 17/10/43

14/10/43. S.

To Addl HS.

A draft memo to the Dte is sent for approval

Put up when the notes of Delhi & Mg ent the interview C on the plan

20/10/43.

DM 18.10.43 20/10/43

9 [Issued as Memo No 2945-7 D/43-2 dt 20.10.43 to Dte] H.S.-7.Cif.

I have spoken to the Director and he says that the staff proposed by him is absolutely necessary. The Sericulture Expt is a technical man who has to tour frequently & extensively, has to submit detailed reports of schemes and has to organise and do things at Kollegal. Three Accts are working under him. At present too much of his time is taken up by office work. He should be almost completely free for the office routine. The staff proposed is very modest:

		Fin suggests:
1. one manager	120-165	
2. one Acctt	70-100	1 H.C. 70-100
3. one typist	30-55	1 Acctt. 30-55
4. one shtd hand allowance to a L.D.C. for camps.		1 typist

The proposals of the D.I.C. may be accepted

27/10/43. S.

If the D.Dte's proposals to be passed, it should be supported by statistics — see 'A' of the Dir Dept's note at p. 4 above. Ask the D.Dte to furnish the information which Dir has

S. 29/11.

Revd Office

To Addl HS.

Orders at A above: Please see paragraphs 10 of this Dept's notes at pp 6-7 above and orders at X on p 8 ab A reference has accordingly been issued to D.Dte to

D
Para 1. pp 5-7 of say whether the staff proposed by the Dept would be adequate. It is for orders whether the D.Dte need be asked to give statistics in support of his proposal. Subject to orders, a draft memo to D.Dte is submitted for approval.

Dir
30.11.1943

30.11.43

Issued as D.O no 29457 D/43-3 dt/1.11.43]

+ p. 11-13 of [from the D.I.&C., no. 32680/43 dt/13.12.43]

Notes from p 6 above may be perused.

In his report at pp 11-13 of, the D.Dte has suggested that the post of Manager may

Man p 12 of be on Rs 100-140 instead of on Rs 120-165. He

* Man p 13 of reiterates his other proposals for additional staff mentioned at X on p 6 above and recommends

* Ibid the grant of a shorthand allowance of Rs 25/- to one of the lower division clerks in the office of the Sericultural Expert.

The increase of work in the office of the

b See p 1 of Sericultural Expert just at present, when several new schemes have been introduced, would seem to justify the employment of the additional staff. There will not, however, be adequate work for a Manager and two Accountants on Rs 70-10 and auditor on Rs 55-70 under ordinary times after all the schemes have been brought into operation.

c) on old post = 2, 50-70
on new post = 140-10

Man p 13 of It is for consideration whether the revised proposals

as the staff employed for one year without ...
of the D.D.C. will be accepted ~~...~~ his position being
reviewed when further continuance of the staff
is proposed by the D.D.C. for orders.

The case may be sent again to him for
remarks on the revised proposals.

The revised proposals of the D.D.C. may
be supported and sent to him for remarks.

D.O. F. 1243

Finance (F.II)

(Previous Finance note on ff. 3-6 above)

Dev. a.o. 29457 D/43-6
SECRETARY TO GOVERNMENT
23-12-43.
31 DEC 1943
FINANCE DEPARTMENT

The three proposals regarding the appointment of additional staff in the office of the Sericultural Expert are tabulated below.

Original proposal of Dte. (1)	Proposal of Finance (2)	Revised proposal of Dte. (3)
Manager on Rs. 120-165	Head clerk on Rs. 70-100	Manager on Rs. 100-140
Accountant on Rs. 70-100	Accountant on Rs. 30-55	Accountant on Rs. 70-100
Typist on Rs. 30-55	Typist on Rs. 30-55	Typist on Rs. 30-55
Shorthand allowance of Rs. 25 to one of the Ld. clerks		Shorthand allowance of Rs. 25 to one of the Ld. clerks

2. Please see the letter from the Director of Industries and Commerce on ff. 11-13 of ... From the statistics of current permitted on f. 13 of ... it is seen that the work in the office of the Sericultural Expert has been increasing steadily. The Director states that the strength of the staff (with lower scales of pay) provided by him in budget is considered with that in the Divisional and other circle offices of the Agriculture and Forest Depts. The need for the sanction of shorthand allowance has been explained on f. 12 of ... This Dept. may agree to the employment of the staff and the sanction of a shorthand allowance of Rs. 25/- as detailed in col. 3. in final above for a period of one year in the first instance subject to the suggestion that the pre 1938 scale of Rs. 100-150 maybe adopted for the Manager.

M

3 The cost on account of the proposal

Rs. 3072 p.a as shown below

		Rs. p.m
1 Manager	Rs 100-150	132 5
1 Accountant	Rs 70-100	89.5
1 Typist	Rs 30-55 (Rs 42½)	42.1
Shorthand allowance		25
Warmen allowance		18
		307 1

Cf A as of Cl... ...l '5-...

Deduct cost on account of 1 L.d. clerk to be surrendered.

Pay	30-55	42.1
Dearness allowance		9
		51 1

51.1

256 ×12

Rs 3072 p.a.

A proposal of this kind should in the ordinary course be brought forward as a Part II Scheme for 1944-45. It is now belated. But as the staff is very urgently required to cope with the increase of work in the office of the Sericultural Expert, this dept may agree to its sanction together with the shorthand allowance in the current year itself subject to orders in circulation when sanction obtained.

Typed. 4466/GB/1 30.12.43

28.12.43

FR 29/12/43

30 in Dept.

Dev. Dept

ADDITIONAL UNDER SECRETARY TO GOVERNMENT 31 DEC 1943 DEVELOPMENT DEPARTMENT

To Addl A.S. This file deals with the proposal of the DSDe for additional staff for the office of the Sericultural Expert, Kollegal and for the grant of Shorthand Special Pay to one of the lower division clerks in that office. This dept and the Fin. Dept agree to the proposals. Subject to orders, a draft order is submitted

I/p 11-13 Cf-

T.S. 1-pp9-11 also

for approval. In view of the urgent need for extra staff to cope with the increase of work, it is proposed to sanction the staff in the current year itself. The case may be circulated for approval of the proposals.

S. Dr. Draft of Secy's letter to Govt. Thereon.

[Issued as G.O. 9a Dev. d 8.1.44]

C.B. entry regarding para 5 of the G.O against 1.3.44